

DEFENCE INSTRUCTIONS AND NOTICES

(Not to be communicated to anyone outside HM Service without authority)

Title:	Exercise Caribbean Endeavour 2010/2011
Audience:	All service personnel, regular and reservists
Applies:	Immediately
Expires:	22 May 2011
Reference:	2010DIN10-012
Released:	February 2010
Channel:	10 - Adventurous Training, Sports & Social Events
Content:	Details and course dates of Expedition
Sponsor:	Joint Service Adventure Sail Training Centre
Contact:	Major Chris Sumner, QM, 4 MI Battalion, Bldg 64, Ward Barracks, Bulford, Salisbury, Wiltshire, SP4 9NA. 94321 3205, 01980 673205

OFFSHORE SAILING – EXERCISE CARIBBEAN ENDEAVOUR 10/11

References:

- A. RN-BR 4024 Chap 6.
- B. Army – AGAI Vol 1 Chap 11.
- C. RAF-AP 3342.
- D. 2006DIN02-066 – Insurance for Adventurous Training Activities.
- E. JSP 752. Tri Service Regulations for Allowances Dated 29 May 09.

INTRODUCTION

1. Exercise CARIBBEAN ENDEAVOUR 10/11 is a Joint Service Adventurous Sail Training Exercise which will take place from 25 Oct 10 – 22 May 11. The aim of the exercise is to develop the personal qualities and promote ethos essential to members of HM Forces, Reserve Forces and University Officer Training Corps through adventurous sail training in a service environment.
2. The Joint Service Adventure Sail Training Centre (JSASTC) will deploy HMSTC ENDEAVOUR, a 22 metre (67ft) Sail Training Craft (STC). The STC will make passage from Gosport via, the Canary Islands and onto St Lucia where it will be based for a further 7 legs, each of two weeks, before returning to Gosport via St Maarten, Miami and New York.

ELIGIBILITY

3. The exercise is open to all serving RN, Army, RAF, Reserve Forces and University Officer Training Corps personnel. Novice sailors are encouraged to apply alongside those personnel of all sailing competencies and RYA qualifications. Both unit and individual bids are encouraged. However, unit bids are to contain a mix of rank and rates.
4. Offshore sailing like all Adventurous Training (AT) is both physically and mentally demanding and is not to be considered a holiday. Volunteers should therefore have:
 - a. A spirit of adventure;
 - b. Be willing to live in harmony with others in confined, uncomfortable and sometimes wet and arduous conditions;
 - c. Be in date for the appropriate Service fitness test;
 - d. Be medically fit for active service overseas;
 - e. Possess an up to date passport that will remain in date until six months after their exercise leg ends.

5. Pregnant Servicewomen are not eligible to participate in Adventurous Training.

FUNDING

6. Service personnel are expected to make a personal contribution towards Adventurous Training. For overseas offshore sailing exercises this usually takes the form of paying for the international flights and berthing fees and then submitting claims from a variety of Public and Non Public Service Funds (Service specific) up to two thirds of this amount.

- a. Applicants will need to ensure that they plan additional funds to cover personal expenditure ashore. Additionally, departure taxes are also payable in some areas of the Caribbean and successful applicants will also need to allow additional funds **£50** to cover these, as this is not included in their personal contributions. These personal contributions will form the crew fund to cover additional costs, such as taxi fares to and from the airport etc.
- b. Applicants should be aware that places on EX CARIBBEAN ENDEAVOUR are at a premium and the allocation procedure relating to personal contributions will be strictly followed.
- c. A deposit of £150 per person is required with initial applications. Cheques should be made payable to 'CENTRAL FUND GSU'. This deposit will be forfeited if a candidate has to withdraw after being allocated a place. If a candidate is not selected for any leg their deposit will be returned, unless they wish to go on a reserve list.
- d. The remaining balance for the leg is to be paid within 12 – 14 weeks of departure date to enable flights to be paid and confirmed. Failure to pay the balance by the deadline date, will again, result in forfeiture of the deposit and allocation of the place to one of those on the reserve list.
- e. If applicants are later unable to take up their allocated place, every effort will be made to substitute personnel. However, individuals will be expected to meet the airline charges for transfer of name (approx £150). Additionally, should a reserve not be found to fill the place, the individual will forfeit the full cost of the ticket.
- f. Service personnel taking part in Adventurous Training are considered on duty, and such the MOD will accept vicarious liability for any negligent actions or omissions; the MOD will provide for medical treatment including evacuation and repatriation. **Full details are contained in Reference D 2006DIN02-66. The MOD will not accept liability for extra medical expenses for hotel accommodation, travel expenses for relatives or for the loss or damage of personal property, or yacht unavailability due to technical difficulties. It is recommended that participants purchase additional insurance to cover these eventualities.**

7. Every effort is being made to keep the cost to individuals as low as possible and it is hoped that the provisional costs, listed at ANNEX A, will be reduced once the detailed costs of each leg are known. Personnel should investigate financial assistance towards the costs of participation from service/unit funds and enquiries should be made through their cost centre or unit budget managers. It is recommended that individuals approach sponsors of the Sports Lottery and Service AT funds.

8. Travel to and from UK airports to individual units is at crown expense. Individuals should contact their local UPO or Admin Office to arrange travel. However, individuals are responsible for the cost of travel from the airport in the foreign port of arrival to and from the yacht.

9. Polo Shirts: Costs shown at ANNEX A also include the issue of an EX CARIBBEAN ENDEAVOUR crew polo shirt. Your size should be included on the application form.

BERTHING FEES

10. Personnel must also note that the contribution towards berthing fees included in the cost of each leg may not cover all marina fees, especially in the more expensive French Islands where marina fees can be high. The Skipper will endeavour to ensure that the boat stays within its financial limits; however personnel must be prepared to make an additional contribution if required or use the crew fund to cover the extra costs.

LSA AND LOA

11. Personnel will not be able to claim LSA for this exercise unless they are assigned to it as Instructors as part of their primary duties e.g. Skippers. Similarly personnel are not eligible for LOA when carrying out an expedition or adventurous training in a LOA area unless they are assigned to that area as part of their primary duties. More information can be found in Reference E, Paragraphs 05.01.07 and 06.01.11.

CREW SELECTION

12. Volunteers will be selected to crew the yacht for particular legs of the exercise according to the following criteria:

- a. Skipper – Skippers will be selected by JSASTC.
- b. First Mate – The First Mate should be a RYA qualified Yachtmaster offshore.
- c. Watch Leaders – A total of one RYA Coastal Skipper and two RYA Day Skippers are required for Ocean Legs. Three RYA Day Skippers are required for legs in the Caribbean.
- d. Crew – Crew will be selected to a maximum of 14 including the Skipper, Mate and Watch Leaders, the remaining crew will be made up of various levels of experience, including complete novices.

13. Application forms can be obtained from the DIN on the Defence Intranet or via the JSASTC Website on www.jsastc.org

PROJECT OFFICER

14. The Project Officer for Ex CARIBBEAN ENDEAVOUR is:

Major Chris Sumner MBE Rifles

Quartermaster

4 Military Intelligence Battalion

Building 64

Ward Barracks

Bulford

Salisbury

Wiltshire

SP4 9NA

Mil: 94321 3205

Civ: 01980 673205

Fax Mil: 94321 2820

Fax Civ: 01980 672820

E mail: Until 31 March 2010 Christopher.sumner943@land.mod.uk

NOTE: Due to migration to DIIF in March 2010 the e mail address will change to Christopher.sumner943@mod.uk

Annexes:

- a. Exercise Caribbean Endeavour 10-11 – Legs.
- b. Application Form.

(Note: Initial applications for allocation of a place on Ex CARIBBEAN ENDEAVOUR are to be posted to the Project Officer in hard copy format utilising the application form as shown in the DIN, also enclosing a deposit cheque for £150).

ANNEX A TO 2010DIN10-012

EXERCISE CARIBBEAN ENDEAVOUR 2010/11 – LEGS

LEG	DATES	LOCATION	DURATION	COST £
1	25 Oct 10 – 07 Nov 10	Gosport to Canary Islands	2 Weeks	£200
2	08 Nov 10 – 05 Dec 10	Canary Islands to St Lucia	4 Weeks	£690
3	06 Dec 10 – 19 Dec 10	St Lucia – St Lucia	2 Weeks	£800
4	20 Dec 10 – 02 Jan 11	St Lucia – St Lucia	2 Weeks	£900
5	03 Jan 11 – 16 Jan 11	St Lucia – St Lucia	2 Weeks	£800
6	17 Jan 11 – 30 Jan 11	St Lucia – St Lucia	2 Weeks	£800
7	31 Jan 11 – 13 Feb 11	St Lucia – St Lucia	2 Weeks	£800
8	14 Feb 11 – 27 Feb 11	St Lucia – St Lucia	2 Weeks	£800
N/A	28 Feb 11 – 06 Mar 11	Maintenance Week	1 Week	N/A
9	07 Mar 11 – 20 Mar 11	St Lucia – St Lucia	2 Weeks	£800
10	21 Mar 11 – 03 Apr 11	St Lucia – St Maarten	2 Weeks	£850
11	04 Apr 11 – 17 Apr 11	St Maarten – Miami	2 Weeks	£850
12	18 Apr 11 – 01 May 11	Miami – New York	2 Weeks	£850
13	01 May 11 – 22 May 11	New York – Gosport	3 Weeks	£600

NB: Prices may vary slightly and will be confirmed with your acceptance letter. Also note the departure days differ depending upon availability of flights. Although the cost of each leg is high, individuals are strongly advised to obtain unit grants etc to offset the cost.

Outbound flights from the UK will depart on a Sunday. Return flights may depart on a Saturday so that crew members arrive in the UK on a Sunday ready to start work on a Monday.

Scheduled Airlines will be used and in most cases these will be British Airways or Virgin from either London Heathrow or Gatwick.

ANNEX B TO 2010DIN10-012

**APPLICATION TO PARTICIPATE IN EXERCISE CARIBBEAN ENDEAVOUR
2010/2011**

(Please Use Block Capitals throughout)

Applicants Details:			
Name		Rank	
First Name/ Known as		Service No	
Full Unit Address with Postcode (inc Parent Unit Details <i>in addition</i> to own Unit details if they differ)*	* NB: OTC/UAS/URNU/RN Young Officers- please provide out of term time mailing address and telephone number.	Service	
		Branch/Trade/ Regt/Corps	
		Unit Telephone: - Mil - Civ	
		Individual contact details: Home: Mobile: Email: Other:	
Emergency/NOK Contact Details:			
Name:	Relationship to applicant:		Telephone Number:
Leg Preference: 1 st	2 nd	3 rd	
Sailing Experience/Skills:			
Formal/RYA Qualifications			
Previous Offshore Experience			
Other Useful Skills			
Passport Details:			
Full Name (as on passport)			
Number			
Date of Birth		Place of Birth	
Date & Place of Issue		Expiry Date	

Polo Shirt Style/Size: (delete what is not applicable)			
Male/Female		Small/Medium/Large/Ex Large/XXL	
Applicants Declaration: I have no medical condition that in any way limits my full participation in the exercise. I have travel insurance cover for this expedition. I have enclosed a cheque for £150.00 pounds made payable to CENTRAL FUND GSU . I have enclosed a stamped addressed envelope. If I require a visa for any of the countries this exercise visits, I will advise the Project Officer at least 8 weeks prior to embarkation, or risk forfeiting my place on this exercise.			
Signature		Date	
Line Manager's Approval: I am the applicant's immediate superior and give my approval for him/her to participate in EXERCISE CARIBBEAN ENDEAVOUR 2010/2011, during any of the dates requested.			
Rank/Name:		Date:	
Signature:		Contact Telephone:	
For Project Officer's Use:			
Deposit Received: £/date		Cheque Ack sent:	
Leg Offered (preference):		Passport check	
Joining Instructions dispatched:		Final Balance due:	
Balance received:		E- ticket ref/Nom roll dispatched	
Balance received (date, amount, cheque)		Notes:	

Return completed form to:

Major Chris Sumner
 4 MI Battalion
 Bldg 64 Ward Barracks
 Bulford
 Salisbury
 Wiltshire
 SP4 9NA

E-mail: until 31March 2010. christopher.sumner943@land.mod.uk

Note: Due to migration to DIIF in March 2010 the E-mail address will change to christopher.sumner943@mod.uk

All personal details will be destroyed at the end of Ex CARIBBEAN ENDEAVOUR 2010/11. By completing this form you are consenting to your details being provided to other Ex CARIBBEAN ENDEAVOUR crew members.